Viewing a Combined Report

Note: Users with "Limited" privileges are unable to view other teachers' student data.

Viewing reports of <u>combined data</u>:

1) Click on "**Classes**" in the top menu, then click "**All Assignments**" or **All Assignments** on the dashboard

2) Filtering options will vary based on user role.

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< Back to Previous Page

Assignments (5)

Filter by:

| Faculty | Algebra 1/Integrated Math ∨ | Summer 2023 , School Year 2023-2024 , Fall 2023 ∨ | ▼ Filter | Reset Filter | + Add New Assignment |

		SCHOOL NAME	INSTRUCTOR	CLASS NAME	PERIOD	TEST TITLE	START DATE	CODE	ACTIVE	CODE EXPIRES	
☐	1	Harmonia	Test, Teacher	1	1	Algebra 1/Integrated Math 1 Readiness Test (AMR45A19)	01/30/2023				✎ ∨
☐	2	Harmonia	Fitzgerald, Mitzi	Math 185	0	Algebra 1/Integrated Math 1 Readiness Test (AMR45A19)	10/26/2022				✎ ∨
☐	3	Harmonia	Fitzgerald, Mitzi	Check New Tests	0	Algebra 1/Integrated Math 1 Readiness Test (AMR45A19)	04/12/2022	SPQ82	No	Nov 29, 2022, 5:30:00 PM	✎ ∨
☐	4	Harmonia	Fitzgerald, Mitzi	Math 185	0	Algebra 1/Integrated Math 1 Readiness Test (AMR45A19)	01/06/2022				✎ ∨
☐	5	Harmonia	Fitzgerald, Mitzi	Math 185	0	Algebra 1/Integrated Math 1 Readiness Test (AMR45A19)	08/01/2019	3HX9E	No	Dec 10, 2021, 5:30:00 PM	✎ ∨

Showing 5 out of 5 items

2

3) Using the dropdown arrows, select the filtering options to sort the assignments. <u>In order to view a combined report, you must filter by a test name.</u> When selections are complete, click the rectangle "**Filter**".

4) Click the gray rectangle on the top row (shown here in the red square) to select all assignments with data. Alternatively, you may click on the gray rectangle next to each record individually to combine only specific test reports.

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Assignments (8)

Filter by: [Faculty]   [Algebra 1/Integrate ⌄]   [Select Terms ⌄]   ⧩ Filter   Reset Filter   + Add New Assignment

View Combined Report

		SCHOOL NAME	INSTRUCTOR	CLASS NAME	PERIOD	TEST TITLE	START DATE	CODE	ACTIVE	CODE EXPIRES	
☐	1	Harmonia	Test, Teacher	1	1	Algebra 1/Integrated Math 1 Readiness Test (AMR45A19)	07/28/2023				✎ ⌄
☑	2	Harmonia 2	Porter, Pastoria	MyJTC	SU23	Algebra 1/Integrated Math 1 Readiness Test (AMR45A19)	05/05/2023	XFSCU	No	May 5, 2023, 5:30:00 PM	✎ ⌄
☐	3	Harmonia	Fitzgerald, Mitzi	Math 185	0	Algebra 1/Integrated Math 1 Readiness Test (AMR45A19)	10/26/2022				✎ ⌄
☑	4	Harmonia	Fitzgerald, Mitzi	Check New Tests	0	Algebra 1/Integrated Math 1 Readiness Test (AMR45A19)	04/12/2022	SPQ82	No	Nov 29, 2022, 5:30:00 PM	✎ ⌄
☐	5	Harmonia	Fitzgerald, Mitzi	5 students	0	Algebra 1/Integrated Math 1 Readiness Test (AMR45A19)	02/15/2022				✎ ⌄
☐	6	Harmonia	Fitzgerald, Mitzi	Math 185	0	Algebra 1/Integrated Math 1 Readiness Test (AMR45A19)	01/06/2022				✎ ⌄

5) Once two or more test records are selected, click on the green "**View Combined Report**" button on the right.

*Note: A combined report cannot be generated for different test types. If you select a 7th Grade Readiness assignment and a Geometry Readiness assignment, the "**View Combined Report**" button will not appear.

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6) You will be see the summary page for the combined report and a list of classes in the combined report. For more information on how to navigate and understand MDTP reports, please view the PDF tutorial "**Navigating the Diagnostic Data and Reports Section**".